

BHC Home and School Agenda

November 2, 2023 6:00pm @ BHC

Attendance: Laura Reynolds, Robyn Heney, Amy, Ashleigh, Shannon Roy, Chris Peters, Caitlyn Hutchison, Meagan, Catherine, and Noella

- 1) Ashleigh called the meeting to Order at 6:01 pm
- 2) Motioned to Approve Sept. 5/2023 Minutes: 1) Shannon and 2) Ashleigh
- 3) Administrator's Report given by Laura Reynolds. Current enrolment 292 (44PP). Nothing new to report. Enrolment has stayed the same.
- 4) Treasurer's report given by Noella:

Motion to Approved Treasurer's Report: 1) Noella, 2nd) Caitlyn

- 5) Old Business:
 - a. PTG Fall Dance: was a success with about \$450 raised
 - i. We made \$450 from the dance, not \$650 like originally stated. The \$650 was before the cost of chips, glow sticks, etc were taken off.
 - ii. The DJ was more costly this year compared to last year's Spring dance
 - iii. Our next dance, we should look into lighting. It was quite dark. Several children got separated from their parents, and needed help relocating them.
 - iv. A suggestion for the Spring dance is that we consider having it outside. It was heard that another school tried this.
 - b. Holiday Craft Market: November 18th 10:00-2:00pm
 - i. Caitlyn updated that we are full for Vendors. 32 tables are needed for setup.
 - ii. We all agree that we're good with the extra cost of \$151.62 to pay the custodian for overtime.
 - iii. Caitlyn has arrangements for a photographer and a photo backdrop to be set up outside of the gym.
 - iv. **Action: Shannon Roy to take care of the sound/music at the Craft fair.**
 - v. Promo: We need signage out front to advertise the market. Caitlyn figures we could get a sign done for about \$100 approximately. We all agreed that it would be worth it. **Action: Caitlyn will look into the actual cost of the signs with her sign person. She will also print some paper signs that we will put up around town.**

1. It was mentioned that we should check to see if the Firehall would put our craft fair info on their billboard. **Action: Laura to check into.**
2. Our craft fair will also be announced on the radio by Mitch. Amy stated that someone will need to email Mitch all the details.
Action: Caitlyn agreed to take on the task.
- vi. Décor: **Action: Laura said she can set up the BHC Christmas tree. Laura and others plan to bring Christmas inflatables for decorations.**
- vii. Volunteers: Vendors need to set up on Friday, and we need people and tables. **Action: Meagan will do the table map, and we need 32 tables.**
We'll do Friday set up from 3-7pm. The vendors will also have the option to finish setting up before the doors open to the public, as we have the gym from 9am to 3pm on Saturday.
 1. Caitlyn requested the wifi passwords for the vendors. **Action: Laura will provide this.**
- c. Holiday Bazaar and Holiday Dinner
 - i. Turkey Dinner on Wednesday, December 13 – volunteers needed for serving/plates/napkins
 - ii. BHC Giving Store Friday, December 15 – volunteers needed and donations needed. Laura sent out the email November 2nd putting a call out for donations. No linens or stuffies, gently used items only. The Giving Store is free for kids to use, so they can pick out gifts for their families.
 1. The children wrap their chosen gift from the Giving store in a paper bag that they have hand decorated themselves.
 - iii. Swimming for families over the Holiday Break: **Action: Ashleigh will look into booking the pool now 1-2 times over Christmas break before it books up.** We decided that we should go with Scotia Pool this year as they give so much to our School, it's a better price for us, and they have the new rock wall for the kids to play on.

To be discussed at another meeting: Upcoming Events

- Winter Carnival:2023-24 schedule
 - Monday, March 4: Rain Day - as many colours as possible
 - Tuesday, March 5: Hat and Beach Day – no swimsuits
 - Wednesday, March 6: School Spirit/Blue and Yellow Day
 - Thursday, March 7: PJ and Pancake Day – Superstore Gift Cards/PTG Funded and parent volunteers needed
 - Spring Dance: Same format as Fall Dance – choose a Friday in April or May
 - Teacher Appreciation week – last year we provided treats and coffee from CEP Café.
- 6) New Business: Elect new Secretary, Robyn Heney. Acclaimed November 2nd, 2023.

- a. Meagan has volunteered to be our new SAC parent volunteer. If we or other parents have concerns, we take them to Meagan and she will communicate them to the SAC. The next SAC meeting is in January.
- 7) Next Meeting Date and Time: November 30th at 6:00pm
- 8) Call meeting to Close at 6:31pm: 1) Ashleigh and 2nd) Noella